

## **MINUTES**

January 19, 2010

The regularly scheduled meeting of the Board of County Commissioners was called to order this 19th day of January, 2010, in meeting room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Christine Brannon, Deputy Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman  
Rusty Sullivan, Vice-Chairman  
George Skinner, Member  
Christine Brannon, Secretary

Others present were: Sarita Scott, David Batton, Melinda Duke, Brenda Wakeman, Peggy Laizure, Denise Ellison, David Tinsley, James Tyree, Dan Cary, Glen Floyd, Tom Thompson, Don Wood, Jeff Raley and Lindsay Bailey.

Rusty Sullivan moved, seconded by George Skinner, to approve the minutes of the Regular Meeting of January 11, 2010.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Upon the request of Brenda Wakeman, Assistant Purchasing Agent, Rod Cleveland moved, seconded by George Skinner, due to so many line items accept the bids and to table the awarding and/or rejecting of County Bid #HWY-1444 – Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from February 5, 2010 thru May 4, 2010.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

Rod Cleveland moved, seconded by Rusty Sullivan, due to so many line items, to accept the bids and to table the awarding and/or rejecting County Bid #HWY-1445 – Four-Months (4) Non-Encumbered Contract to provide Materials and Installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt). The bid term will be from February 10, 2010 thru June 9, 2010.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed as follows:

Rod Cleveland moved, seconded by Rusty Sullivan, due to so many line items, to accept the bids and to table the awarding and/or rejecting of County Bid #HWY-1446 – Six-Month (6) Non-Encumbered Contract to provide Asphalt Material. The bid term will be from February 11, 2010 thru August 10, 2010.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed as follows:

Upon the request of Brenda Wakeman, George Skinner moved, seconded by Rusty Sullivan, to award per the bid summary County Bid #HWY-1443 – Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be from January 22, 2010 through May 21, 2010.

George Skinner moved, seconded by Rusty Sullivan, to approve a resolution approving the incurring of indebtedness by the Cleveland County Industrial Authority (herein the “Authority”) to be accomplished by the issuance of lease revenue bonds, notes or other evidences of indebtedness on a tax-exempt or taxable basis, in one or more series, in the aggregate principal amount of not to exceed Fifteen Million Dollars (\$15,000,000) to be effected by borrowing funds from the Oklahoma Development Finance Authority (ODFA) to provide the funds to Hitachi Computer Products (America) Inc. required to complete the construction, equipping, repairing and remodeling of warehouse and office facilities, acquiring furniture, fixtures, and equipment; approving and authorizing the execution and delivery of documents in connection therewith, including, but not limited to, a note, certain assignments, loan agreements, note indentures, bond indenture, a lease agreement, a sublease agreement, a preliminary official statement, an official statement, and a bond purchase agreement; selection of professionals to effect said financing and the taking of other action with respect thereto. The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes. Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the contract between Cleveland Health Department and Stephanie Greenwell for services as a teaching assistant for the Early Foundations Replication Project from January 18, 2010 until June 30, 2010. The Health Department will pay \$10.00 per hour for teaching assistant services and \$0.50 per mile as per the State Travel Reimbursement Act. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes. Motion Carried

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Lease Agreement Renewal between the Cleveland County Health Department and SC Phone Works Plus for a Norstar 0x32 R1s 5 Phone System at the rate of \$375.00 per month for the Moore Office located at 224 S. Chestnut, Moore, OK. The contract will be from March 1, 2010 and ending on February 28, 2011. The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes. Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Resolution declaring Cleveland County a disaster as resulting from snow storm on December 24<sup>th</sup> and 25<sup>th</sup>, 2009. Such disaster caused Cleveland County and it’s entities to undertake extraordinary measures to protect public health, reduce further damage, insure public safety and render emergency relief. The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes. Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Resolution for disposing of equipment declaring inventory #B331-91, 2000 Ford Crown Victoria, VIN #2FAFP71W9YX176713 as surplus. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Rusty Sullivan moved, seconded by George Skinner, to approve the December, 2009 monthly reports of the following:

- a. Joseph Lester, County Sheriff
- b. David Tinsley, County Assessor

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the following Resolution disposing of equipment:

- |     |         |                      |
|-----|---------|----------------------|
| a.  | #201-15 | Typewriter           |
| b.  | #243-3  | Floor Machine        |
| c.  | #0030   | Filing Cabinet       |
| d.  | #0084   | Filing Cabinet       |
| e.  | #0144   | Chair                |
| f.  | #0146   | Chair                |
| g.  | #0177   | Chair                |
| h.  | #0445   | Chair                |
| i.  | #0446   | Chair                |
| j.  | #0477   | VCR                  |
| k.  | #0603   | Attache Case         |
| l.  | #0614   | Calculator           |
| m.  | #0943   | Typewriter           |
| n.  | #0944   | Typewriter           |
| o.  | #1044   | File Cabinet         |
| p.  | #1047   | Calculator           |
| q.  | #1052   | Calculator           |
| r.  | #1141   | Chair                |
| s.  | #1155   | Workstation          |
| t.  | #1185   | Desk Organizer       |
| u.  | #1222   | Chair                |
| v.  | #1226   | Chair                |
| w.  | #1227   | Fan                  |
| x.  | #1230   | Chair                |
| y.  | #1263   | Transcriber          |
| z.  | #1300   | Printer              |
| aa. | #1324   | File Cabinet         |
| bb. | #1366   | Scanner              |
| cc. | #1458   | Facimile             |
| dd. | #1506   | Computer Workstation |
| ee. | #1521   | Typewriter           |
| ff. | #1548   | Computer             |
| gg. | #1613   | Fax                  |
| hh. | #1824   | Computer             |
| ii. | #1905   | Pre-Amp              |

(The above items are from the Health Department  
and were either sold or junked.)

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the following Resolution disposing of equipment:

- a. #B331-158 2005 Crown Victoria
- b. #B331-189 1996 Ford Crown Victoria
- c. #B602-195 Walkie Talkie
- d. #B604-123 Walkie Talkie
- e. #B602-203 Walkie Talkie

(The above items are from the Sheriff's Department  
and were either junked, traded or declared surplus.)

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the following Resolution disposing of equipment:

- a. #SM440-24 Clarke Vacuum Cleaner
- b. #SM440-27 Windsor Vacuum Cleaner
- c. #SM440-40 Clarke Vacuum Cleaner

(The above items are from the Building Maintenance  
Department and were junked.)

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

a. General Fund		
10-3452 – SM2	Ace Hardware	\$ 600.00
10-3456 – SA2	Noble Hardware	500.00
10-3459 – SA2	Grissoms, LLC	750.00
10-3460 – SA2	Industrial Supply Solutions, Inc.	750.00
10-3467 – SA2	UniFirst	1,000.00
10-3491 – SA2	KSM Exchange, LLC	1,000.00
10-3493 – SM2	Locke Supply Exchange	1,000.00
10-3523 – SL2	Neopost Leasing	2,023.00
10-3526 – SL2	Neopost Leasing	809.20
10-3533 – SA2	Forest Lumber Company, Inc.	500.00
10-3536 – SA2	Thompson Diesel, Inc.	1,000.00
10-3542 – SA2	Quik Service Steel Company	500.00
b. Highway Fund		
10-3455 – T2A	KSM Exchange, LLC	1,500.00
10-3457 – T2A	UniFirst	3,000.00
10-3458 – T2A	Ferrell Gas, LP	6,000.00
10-3472 – T2A	C & M Distributing Company	500.00
10-3527 – T2A	Edward's Canvas, Inc.	750.00
10-3537 – T2A	McPherson Machine Shop	750.00
10-3540 – T2A	First Aid Express	500.00

c. Health Department Fund		
10-3489 – MD2	Oklahoma Gas & Electric Services	4,000.00
d. Charity Fund		
10-3512 – Q2	Central Okla. Community Action	4,166.65
e. Sheriff's Service Fee Fund		
10-3502 – CFB2	Radio Shack Corporation	300.00
10-3534 – CFB2	Norman Stamp & Seal Company	500.00
f. Sheriff's Revolving Fund		
10-3454 – CFBRE2	77 Collision Repair	1,000.00
10-3528 – CFBRE2	CDW Government, Inc.	1,000.00
10-3530 – CFBRE2	Quality Towing Service, Inc.	500.00

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

1.

10-0426 – B2A	10-0030 – T2A
10-1349 – Q2	10-0104 – T2A
10-2244 – B2A	10-0215 – T2A
10-2610 – SA2	10-0550 – T2A
10-2675 – SA2	10-1327 – T2A
10-2734 – SA2	10-1333 – T2A
	10-1622 – T2A
	10-1731 – T2A
10-0149 – MD1C	10-0182 – MD1C
10-0150 – MD1C	10-0189 – MD1C
10-0157 – MD1C	10-0282 – MD2
10-0164 – MD1C	10-0284 – MD2
10-0166 – MD1C	10-2119 – MD1A
10-0169 – MD1C	
10-0177 – MD1C	
10-0178 – MD1C	

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 09/10

a. General Fund	\$ 97,653.27
b. Highway Fund	24,565.34
c. Health Fund	6,063.66
d. Sheriff Service Fee Fund	1,075.81
e. Sheriff Revolving Fund	6,111.43
f. Sheriff Jail Fund	544.00
g. Treasurer Certification Fee Fund	315.00

FY 08/09

a. General Fund	\$ 15,662.80
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The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

(Clerk's Note: the agenda was posted on 1-08-10 @ 8:32 a.m.)